

eSucceed Virtual School
Governance Board Agenda
Monday February 22, 2021
3:00 - 4:30 p.m. Regular Board Meeting
[Zoom Link](#)

1. Call to order, roll call, and determination of a quorum In attendance: *Kelly Berry, James Parent, Brandon Phelps, Krystal Tavare, Shannon Camlek*
2. Approval of the agenda. *Shannon motioned to approve the agenda, James Parent seconded it. The motion carried.*
3. Approval of the minutes from the January Board meeting [January Board Meeting Minutes](#). *Brandon Phelps motioned to approve the minutes, James Parent seconded it. The motion carried.*
4. Director and Authorizer Reports
 - 4.1 Daily operations/updates
 - Enrollment - Currently at 138 - down about 50 students
 - Open Enrollments-
 - 3 students applied so far
 - 3 more inquiries
 - Marketing
 - Facebook ads reestablished
 - Personnel update
 - Looking for full time administrative assistant
 - Looking to hire more full time teachers would help fill other mentoring roles and assessment coordinator
 - EdVisions Partnership Update
 - Presented on assessment
 - Parent Advisory Committee meeting (Feb. 16) Next one May 19
 - Parent advisory meeting
 - Jeff Stevens was there as a parent
 - Parents like the new grading practice
 - Suggested link to see graduation requirements
 - 4.2 Financial Report (Wally) [eSucceed Expense Budget -Revised 2-19-21](#)
[eSucceed Revenue Budget - Revised 2-19-21](#)

James Parent motioned to approve the amended budget, Brandon Phelps seconded it.

5. New Business
 - Approve amendments to the 2020-21 school budget.
 - On Site Monitoring - Action items due to DPI Feb 26 [On Site Monitoring Documentation](#)

- Approve [Segregation of Duties Policy](#)

James Parent motioned to approve the Segregation of Duties Policy, Shannon seconded. Motion carried.

- Approve [2021-2022 School Calendar](#)

Kristel Tavare motioned to approve the calendar. Jim Parent seconded. Motion carried.

- Consideration of hires, resignations, non-renewals, retirements and leaves of absence. [Resignation Letter](#)

James motioned to accept Judy's resignation, Brandon Phelps seconded it. Motion carried.

6. Future Board Meetings 4th Monday of the month from 3:00-4:30

March 22. 2021

April 26. 2021

May 24. 2021

7. Adjourn

Jim motioned to adjourn. Shannon seconded it. Motion carried.