

**eSucceed Charter School  
Governance Board Minutes  
Monday August 17, 2020  
3:00 - 4:30 p.m. Regular Board Meeting  
Zoom:**

1. Call to order, roll call, and determination of a quorum (3:00pm)  
We have a quorum.

2. Approval of the agenda (3:05pm)  
Jeff Stevens motioned to approve, Brandon Phelps seconded, Agenda approved.

3. Approval of the minutes from the July board meeting (3:10pm)  
Jeff Stevens motioned to approve the minutes, Kelly Berry seconded the motion, motion carried.

4. Introduction and welcome to Jim Parent (Kelly)

Welcome Jim and introductions from the team.

5. Director and Authorizer reports (3:15pm, Michele)

4.1 Daily operations updates

- New teachers (4) 4 new teachers, 5 coming back.
- Enrollment update 115 full time enrollment, unsure of part time.
- Digital access -Cornell, Stanley-Boyd, Gilman
- Amended 66.0301 agreement - updated one sent an email
- Wrcss conference- key takeaways (Jeff, Wally)

Get it to the consortium school districts and have them publish it. Send meeting notifications to the newspapers to be in compliance

- Insurance for board
- Marketing-current digital campaign ends August 31. Proposal sent in email

Hoping to extend the current contract for a month and have him attend to answer board members questions

5. New business (3:40pm, Kelly)

5.1 New board member recruitment update -Jim Parent

Kristel Tavare motioned to approve Jim Parent as a board member, Jeff Stevens seconded, motion carried.

5.2 Marketing discussion and possible vote

5.3 Status of legal name change he succeed virtual school and nonprofit status

Need to update the bi-aws with the new name. Jeff Stevens motioned to approve eSucceed Virtual School, Kelly Berry seconded the motion. Motion carried.

5.4 Updates to Student/Parent Handbook and Policy Handbook

- School Judicial System Committee per Handbook
- Schedule Parent Advisory Meetings - Nov, Feb, May

We will schedule these dates at the September board meeting.

5.5 On-site Monitoring Visit Preparation for October 9th (see handout from DPI Wisconsin Charter Schools Program On-Site Monitoring Visit Guide)  
Onsite Monitoring Guide

Hold October 9 for meeting and review the document to answer questions as thoroughly as possible.

5.6 Monthly Strategy Discussion

- See highlighted areas and changes to bylaws document
- Plans for annual meeting, director terms, election of officers

September will be our annual meeting and we will determine board position and vote on revised bylaws. Conflict of interest needs to be signed yearly and we will sign this at the September meeting.

6. Next board meeting (4:25 p.m.)

6.1 September - considered scheduling a consistent date toward the end of the month

6.2 schedule board meetings for remainder of 2020

7. Adjourn

Kelly Berry motioned to adjourn the meeting, Brandon Phelps seconded. Motion carried.