

Agenda  
May 13th 10:00  
Via Zoom - 715-490-0858

1. Onsite Monitoring Date (WI-DPI) - **Friday, October 9, 2020** (interviews with school leaders, teachers, governance board members, parents, community members, students, person overseeing financial records, financial controls and equipment inventory).

2. Federal Monitoring

*Hello eSucceed Team,*

*As you know, the Wisconsin Charter Schools Program was selected for onsite monitoring by the U.S. Department of Education in 2020. The visit is occurring virtually and is beginning on the week of May 18. As part of the visit, the monitoring team is going to conduct virtual interviews with six subgrantees. **The U.S. Department of Education has selected your school to interview as part of the monitoring visit.***

*The monitoring team is interested in interviewing your school's principal and business manager and anticipate that the interview will take between 60 and 90 minutes. The monitoring team will be reaching out to your principal to schedule the interview for either later this month or early next month. You will not need to prepare any documentation to share during the interview. The monitoring team will be reviewing some of your school-level documents that DPI has already provided to them. If the monitoring team needs any additional documentation, the request will be made through DPI.*

3. Review Onsite Monitoring Guide

[https://dpi.wi.gov/sites/default/files/imce/sms/Charter-Schools/On-site\\_Monitoring\\_Visit\\_Guide.pdf](https://dpi.wi.gov/sites/default/files/imce/sms/Charter-Schools/On-site_Monitoring_Visit_Guide.pdf)

4. Review/Discuss shared Google Folder (OnSite Monitoring)

5. Action Items

- a. Choose a few items to work on and put the dates in the checklists (Why? Everyone will know who is working on which items for the next meeting)

- b. Set the meeting schedule:

- i. June
- ii. June
- iii. July
- iv. August
- v. August
- vi. September
- vii. September